



Department of Public Works – Water Division
270 Treble Cove Road, Billerica, Massachusetts 01862
PH: (978) 671-0957 FAX: (978) 215-2075

Fred W. Russell, PE, DPW Director
Todd A. Melanson, Water Superintendent

NOTICE OF VACANCY-WATER DIVISION

Position: Water Meter Repairman

Duration: Permanent

Posting Date: January 29, 2024

Application Procedure: Application forms may be picked up at the Town Manager’s Office or online at <https://www.town.billerica.ma.us/FormCenter/HR-11/Online-Application-63>. Anyone applying must use the application forms to be considered.

Duties: Under the direction of the Public Works Director, Superintendent of Water, and their designee, performs skilled manual work in the repair, testing and maintenance of water meters for accurate operation and registration; disassembles, cleans, adjusts, repairs, and overhauls all sizes and types of water meters both on-site and in-shop; reads water meters; makes adjustments to correct inaccuracies. Responsible for maintaining meter shop area and repair parts inventory and requesting any items needed and to perform related work as required. Responsible for installing and removing seasonal backflow devices for municipal fields and playgrounds. Applicants will be required to work directly with customers.

- Requirements:**
1. Must have a High School Diploma or GED Equivalent.
 2. Must have a valid Massachusetts Driver’s License.
 3. Must have a Grade D I license from the Commonwealth of Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities or the ability to obtain in one year.
 4. Substitutions for requirements will be at the discretion of the Director of Public Works.

Salary: \$27.42 - \$33.23 per hour depending on experience

Hours: Monday – Friday 7AM – 3:30; 40 hour per week

This position is posted for a period of 10 working days in house in accordance with the agreement between the Town of Billerica and the BMEA Union.

Applicants may send resume and cover letter Todd Melanson, Water Superintendent via to tmelanson@town.billerica.ma.us

BMEA Union