

Water Operator Position Available

Elm Hill Water District is looking for a full time (35 hours per week) Distribution System Operator to run daily operations and maintain the districts infrastructure. Candidates must have or be able to pass testing to obtain a water Distribution 2 license. Driver's license and reliable transportation required.

Responsibilities:

- Maintenance:
 - Maintain and replace water meters per replacement program
 - Exercise selected gate valves
 - Paint and maintain fire hydrants
 - Respond to any emergencies
- Customer Service
 - Respond to customer concerns, complaints or issues
- Regulatory
 - Generate and update district records for regulatory compliance including
 - annual Consumer Confidence Report
 - Annual statistical report
 - Customer complaint log
 - Water Quality Testing
- Other
 - Quarterly meter readings
 - Attend monthly board of commissioner meetings, typically first Tuesday evening of the month.
 - Other duties as required.

Interested candidates should contact Elm Hill Water District

Mail:

55 Jerome Ave.
Auburn MA 01501

Phone

(508) 755-5548

Email

elmhillwater@yahoo.com