



65 North Main Street
West Bridgewater, MA 02379
Telephone (508) 894-1267
Fax (508) 894-1269

TOWN OF WEST BRIDGEWATER
WATER DEPARTMENT-FOREMAN
JOB DESCRIPTION

Position: Water-Foreman
Department: Water Department
Appointing Authority: Water Commissioners
Reports to: Superintendent of DPW and Water
Works under the direction of: Assistant Water Superintendent
Salary: \$37.77-\$38.90 DOQ
Hours: 40 hours; may include nights, weekends, emergencies
Affiliation: Union
Start Date: Approximately November 2026
Applications Due: Applications should be submitted to Linda Torres, Assistant Town Administrator/HR Director either by email to ltorres@westbridgewater.gov, or by mail to 65 North Main Street, West Bridgewater, MA 02379. Applications will be accepted until position is filled.
Benefits: Competitive benefits package including paid vacation time, sick time, health insurance, and enrollment into retirement pension system.

Summary:

Supervisory and skilled for the operations of the West Bridgewater Water Department including supply wells, two water treatment plants, three water storage tanks and approximately 70 miles of distribution pipe.

Qualifications and Experience:

Education:

High school graduation supplemented by courses in water system operations and five years of experience in water works construction and maintenance; or any equivalent combination of education and experience.

Experience and Knowledge:

Assists the Assistant Water Superintendent and DPW/Water Superintendent in planning improvements, and supervises the construction of extensions to the water distribution system and the installation of underground structures related thereto; directs excavation projects and the back filling of excavations.

Certifications and Licenses:

Applicant must possess Drinking Water Distribution License Grade II. and Treatment Licenses II preferred. Ability to obtain Treatment License II within 12 months of employment.

Class B CDL and Hoisting Licenses preferred.

Duties/Responsibilities:

- Responsible for organizing, installing repairing and maintaining water mains, water services, hydrants, valves and meters; supervises and/or performs work such as excavating trenches, locating valves and shut-offs and breaks in water mains.
- Water Treatment Plant operation and experience including chemical handling, chemical feed pump installation and repairs, operation of supply wells, State reporting forms, daily paperwork and SCADA.
- Supervises and/or performs water sampling required under the safe drinking water act and any other special sampling as required.
- Water meter installation and meter reading.
- Assist with leak detection survey's and backflow testing.
- Inspects material, equipment and supplies; schedules inspections and routine operating procedures in the installation and repairing of water distribution systems and water storage tanks.
- Coordinates and implements the hydrant flushing program.
- Performs manual labor incidental to the work of operating assigned motor equipment.
- Performs similar or related work as required or as situation dictates.

Supervision:

- Works under direct supervision of Assistant Water Superintendent or DPW/Water Superintendent; some assignments may be conducted under general supervision; verbal and written instructions provided by supervisor as necessary.
- Performs routine duties that may occasionally be carried out independently but are subject to check during progress and upon completion for satisfactory performance.

Job Environment:

Applicant works under field conditions with unavoidable exposure to bad weather and a variety of hazardous conditions such as dust, heat, fumes, dangerous road conditions, etc.

Applicant must use and wear personal protective equipment and clothing such as hearing protection, eye protection, foot and hand protection, respiratory protection.

Applicant will operate public works equipment such as trucks in excess of 26,001 pounds, light vehicles such as pickup trucks, one-ton dump trucks or vans.

Applicant will use power tools and hand tools, such as jack hammers, and other pneumatic tools. Other equipment to include but not limited to: chippers, chain saws, lawn mowers, portable electric tools, etc. Errors could result in property damage, personal injury, danger to public safety and cause monetary loss to the town.

Physical Requirements:

Frequent strenuous physical effort required ability to lift and carry on a frequent and continuous basis, weights of 50 to 100 pounds. Required to bend, kneel, reach and squat frequently throughout a work shift. The job will require frequent movement in and out of equipment and vehicles. Maybe required to work shifts greater than 8 hours – especially during snow and ice control operations.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

The Town of West Bridgewater is a smoke and drug free employer and requires a physical with drug screen and CORI, post offer. EOE/AA/Employer.

