# TOWN OF PAXTON
# WATER DEPARTMENT

*107 Holden Road, Paxton, MA 01612*
*(508) 753-9077*


## Water Department
## Water Operator/Technician

The Town of Paxton is seeking a skilled and experienced Water Operator/Technician to join our team. This is a full-time position (40 hours per week) that works under the general supervision of the Water Foreman. This is a benefited union position. The Town of Paxton offers a competitive benefits package including health, dental and vision plans, generous paid time off, and a $750 annual clothing allowance. Candidates will be required to participate in a rotating on-call schedule, which includes evening, weekend, and emergency response duties. The position will require participation in winter operations, as well as other duties necessary to support the Town of Paxton's municipal operations.

**Essential Job Functions, Knowledge, and Skills**

*Essential Job Functions, Knowledge, and Skills are not intended to be an exhaustive list of all responsibilities, duties and skills. They are intended to be accurate summaries of what the job classification involves and what is required to perform effectively. The position is responsible for all other duties as assigned.*

- Installation, repair, and maintenance of water services, water mains, fire hydrants, booster pump stations, water storage tanks, water meters, and all related infrastructure
- Operation of mechanical and electrical controls, gauges, and tools to maintain utility systems
- Monitoring and operating systems like SCADA or similar software
- Reading/installing/repairing water meters, water main flushing, water sample collection and testing
- Handling chemicals and maintaining chemical feed equipment
- Must be self-motivated, and able to work efficiently both alone and with others
- Strong interpersonal and customer service skills, including the ability to communicate professionally with customers, other Town employees, investigate concerns, and effectively resolve customer complaints in a prompt and efficient manner
- Ability to maintain accurate records, organize and manage documents, complete required paperwork, and perform data entry
- Ability to perform building and landscaping maintenance as required
- Skilled use and care of hand and power tools employed in water system maintenance of the distribution system and related facilities
- Ability to respond to after-hours and emergency calls within (1) hour

- Ability to work overtime hours (nights, weekends, holidays) as needed, and during emergency situations

**Minimum Qualifications**

- High School Diploma or equivalent
- Valid Massachusetts driver's license

**Preferred Requirements**

- Possession of a current Massachusetts Grade1D Water License (or ability to obtain within (1) year)
- Possession of a current Massachusetts Grade1T Water License (or ability to obtain within (1) year)
- Possession of a current Massachusetts Grade 2D Water License
- OSHA 10 Certification
- MA Commercial Driver's License
- MA Hoisting License Class 2A

**Details**

This is a full-time 40 hour a week benefited union position. The work schedule for this position will change throughout the year, with differing summer hours and winter hours established in accordance with the most recent collective bargaining agreement. The full FY27 hourly range is **$21.52-$40.01** per hour based on experience and licenses, with an anticipated hiring range of **$22.83-$31.58**. **$200 weekly on-call** compensation when assigned to the rotating on-call schedule. Double Time pay for consecutive hours worked beyond 16 hours.

The Town of Paxton is an Equal Opportunity Employer.

For a complete job description, please see the Town's website at https://www.paxtonma.gov/1196/Employment

**To Apply**

Please submit a completed Employment Application and resume to hr@paxtonma.gov or by mail to: Town Hall, 697 Pleasant Street, Paxton, MA 01612. Position will be open until filled.