



# FITCHBURG

Massachusetts

## JOB POSTING

<b>Position:</b> <b>Heavy/Special Motor Equipment Operator (H/SMEO)</b>	<b>Department:</b> <b>DPW/Division of Water Supply</b> 1200 Rindge Rd., Fitchburg, MA	<b>Supervisor:</b> Distribution System Manager and/or Designee	
<b>Salary Range:</b> \$26.00/hr. - \$33.92/hr. Grade 5 FLSA/Non Exempt Hourly	<b>Hours:</b> M – F 7:00AM – 3:00PM Overtime Opportunities, as Required (nights and weekends)	<b>Civil Service:</b> No	<b>Union Affiliation:</b> Teamsters/Local 170
<b>Posted:</b> March 8, 2023	<b>Deadline:</b> Posted Until Filled		
<b>Applications are accepted online ONLY. Please visit <a href="http://www.fitchburgma.gov">www.fitchburgma.gov</a> to apply.</b>			
Required application documents include a cover letter, (Attn: Susan Davis, Director of Human Resources), resume and application. All documents must be received to be eligible for consideration.			

*The responsibilities and duties listed below are illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

### **RESPONSIBILITIES:**

Under the direct supervision of an employee in a higher classification and as a member of a crew, the H/SMEO performs tasks associated with the construction, repair and maintenance of the water distribution system, water treatment plants, dams/reservoirs and related facilities. Operates all motorized equipment and hand tools in the DPW/Division of Water Supply. Incidentally may supervise a small crew of workers at a lower skill level.

### **DUTIES:**

Duties include but are not limited to:

- Operate all motorized equipment in the DPW/Division of Water Supply, including but not limited to trucks, backhoes and front-endloaders;
- Operate various manual and motorized hand tools and equipment associated with the construction, repair and maintenance of the water distribution system, treatment plants, dams/reservoirs and related facilities;
- Assess all equipment issued to this position by the City to ensure that the equipment is safe and in proper working order;
- May be required to:
  - Inspect, investigate and report on suspected water main leaks under the direction of an employee of a higher grade level;
  - Perform minor maintenance on vehicles and equipment;
  - Perform maintenance and repairs on Water Division buildings and grounds;
  - Carry a pager.
- Perform manual labor and other related tasks as may be required;
- Required work tasks may be inside or outside. Outside work responsibilities will be completed in all types of weather conditions during the day and/or night hours;



## City of Fitchburg

### H/SMEO – DPW/Water Division, Duties, continued:

- Respond to call-ins after regular work hours, including nights, weekends and holidays, as needed; Extensive overtime may be required during emergency situations;
- Other duties as may be assigned by a supervisor or employee of a higher grade level.

### QUALIFICATIONS, SKILLS and ABILITIES:

- High School Diploma or General Education Development (GED) Certificate;
- Must possess and maintain a valid Massachusetts CDL B driver's license and MA Hoisting license, Grade 2B; 4E and 4G desirable;
- Must possess a MA Grade 1D Full Operator License or ability to obtain within one (1) year of hire;
- Must possess OSHA 10 Hour Certification or ability to obtain within six (6) months of hire;
- Minimum of two (2) years' experience in the excavation, repair and installation of underground utilities. Experience in the repair and installation of water mains and services a plus;
- Must possess ability to:
  - Maintain written records and effectively communicate in written and verbal manner;
  - Follow directions and to complete tasks in a timely manner;
  - Establish and maintain effective working relationships with co-workers, supervisors, municipal officials and the general public;
- Applicants may be required to take a practical examination in the operation of Water Division equipment and procedures;
- Demonstrate the required skills and the ability to perform all work assigned by successfully completing a six (6) month probationary period;
- Must successfully complete pre-employment physical, drug screening and background check;
- Bi-lingual in English and Spanish a plus.

### PHYSICAL COMPONENT RATED:

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

### **Very Heavy.**

This is an extremely physical position. Required work involves heavy physical labor including lifting, frequent bending and twisting, as well as carrying objects that may exceed 100 pounds in weight. Also will include operating equipment for long periods of time, e.g., vehicles, trucks, backhoes, hand and mechanically operated tools, shovels, saws, etc. Working environment includes all types of weather and temperature extremes, during the day and at night.

### **The City of Fitchburg is an Affirmative Action (AA) and Equal Opportunity Employer (EOE)**

*This job description does not constitute an employment agreement between the employer and employee. It is subject to change by the employer as the needs of the employer and the requirements of the job change.*

**FITCHBURG**  
*Massachusetts*