



Environmental Analyst

Due to a recent internal promotion, the Littleton Electric Light & Water Department (LELWD) is seeking applications for an Environmental Analyst to assist with all aspects of water quality monitoring and regulatory compliance for the Littleton water and sewer systems. This position will report directly to the Environmental Manager, and may occasionally supervise interns.

Responsibilities will include:

- Conduct water quality sampling and water level monitoring at groundwater monitoring wells, surface water locations, treatment plants, and water customer locations.
- Conduct site visits and environmental audits at locations in Town to ensure compliance with local permit requirements.
- Organize, analyze, and report field and laboratory data.
- Coordinate water quality protection and restoration projects with the Littleton Clean Lakes Committee.
- Assist with coordination of the Department's cross connection control and metering programs.
- Conduct environmental communications and outreach initiatives.
- Attend occasional evening meetings (1-2 per month).
- Attend trainings and educational events to inform department-related activities
- Assist with LWD map maintenance and geospatial data collection
- Assists Environmental Manager in the maintenance of Department Standard Operating Procedures (SOPs), electronic forms, and checklists for quality control of water and sewer work processes

The position requires at minimum a B.S. in Science or Engineering, and a valid Class D Massachusetts' Driver's License. Desired employment or internship experience includes field collection of environmental data, data analysis and reporting, and Geographic Information Systems (GIS). The candidate must be fluent with Microsoft Word, Excel, PowerPoint, and Outlook. Upon hire, they must pass a physical examination and drug and alcohol abuse screening. Must obtain T1 and D1 drinking water and M4 wastewater licenses within first 12 months of employment. Salary range between \$60,000 - \$65,000, dependent on experience and qualifications.

Please apply to Matt Silverman, Environmental Manager, Littleton Water Department, 39 Ayer Road, Littleton, MA 01460 or by email at hr@lelwd.com.

Applications will be accepted until April 20th, 2023.