

**Youth and the Environment Program Coordinator / Wastewater
Division Intern**

Lowell, or Lawrence and North Andover, MA



NEIWPCC is seeking two summer interns to serve as coordinators for the Youth and the Environment Program (YEP), and to assist with various other water-related projects in our Headquarters office. This NEIWPCC internship opportunity would provide valuable experience with program implementation, youth mentorship, career development and environmental education.

What You'll Do

As an intern for NEIWPCC, you'll be an essential component in the implementation of YEP, which aims to increase environmental awareness and introduce teenagers to occupations in the water and wastewater industries. In this position, you will supervise and act as a mentor to youths in the program, coordinate work activities alongside wastewater industry professionals, develop curriculum and lesson plans, organize field trips and transportation to onsite locations for environmental programming, and assist with the development of program reports for agency submission. You'll also assist with the implementation of NEIWPCC's Massachusetts Wastewater Operator Training Program, which would include developing presentations and reference materials, administering surveys to participants, and assist with certification renewals. You may also assist with other water-related projects at NEIWPCC.

What You Bring / Preferred Qualifications

The successful candidate will have a passion and interest in preserving and advancing water quality. Ideally the candidate will be a biology, ecology, environmental science, or related major with at least two years of college, or a recent graduate with a bachelor's degree. Excellent interpersonal and communication skills, a commitment to equality and inclusion, and the ability to respectfully engaging with a diverse team of collaborators is essential. Experience with Microsoft Office Suite, especially Word and PowerPoint, is needed. Some understanding of the Spanish Language is preferred. Candidates with alternative qualifications or who have taken a less traditional career path may be considered if an aptitude for success and a strong willingness to learn is clearly apparent.

Logistics

This is a seasonal NEIWPCC internship based out of NEIWPCC's Headquarters office in Lowell, MA. This position requires frequent day trips throughout either Lowell or Lawrence and North Andover, for which a valid driver's license and access to own transportation is required. This position is not eligible for telework. The position is expected to begin in June and extend through August, and would be expected to work 30 hours per week, with some flexibility. Proof of COVID-19 vaccination required.

Pay

The anticipated hourly payrate for this position is \$16.25.

To Apply

Submit a cover letter, resume, and writing sample by email to jobs@neiwpc.org by April 23, 2023. Please reference #23-Lowell-007 in the email subject line. Applications will be reviewed on a rolling basis, accepting applications until the position is filled.

A full position description and benefits listing may be viewed at: <https://neiwpc.org/about-us/careers>.



About NEIWPCC

NEIWPCC is a regional commission that helps the states of the Northeast preserve and advance water quality. We engage and convene water quality professionals and other interested parties from New England and New York to collaborate on water, wastewater, and environmental science challenges across shared regions, ecosystems, and areas of expertise. Our mission is to advance clean water in the Northeast through collaboration with, and service to, our member states.

NEIWPCC's Diversity Commitment

NEIWPCC is committed to fostering, cultivating, and preserving a culture of diversity, equity and inclusion. NEIWPCC is an equal opportunity employer, and will not discriminate against any employee or applicant for employment because of their race, color, creed, religion, national origin, gender, sexual orientation, gender identification, marital status, physical and mental disability, ancestry, genetic information, age, political or union affiliation, pregnancy or related medical conditions, military service or application for military service, veteran status, or any other status or classification protected by applicable law. Physical or mental disabilities will be considered only as they may relate to the candidate's ability to fulfill bona fide job requirements. This policy refers to all personnel practices including employee recruiting, hiring, transfers, promotions, training, disciplining, terminating and all other conditions. Read more about NEIWPCC's commitment to diversity here:

<https://neiwpc.org/about-us/diversity-equity-and-inclusion/>.