



TOWN OF MIDDLEBOROUGH

POSTING JOB VACANCY

Title: **Water Station Treatment Operator**

Location: Water Division, Department of Public Works, 65 Sachem Street, Middleborough

Status: Full-time

Wages: AFSCME DPW Contract; salary commensurate with experience

Hours: 40 hours, Monday through Friday; 7:00 am to 3:30 pm
Overtime required; weekends on a rotational basis required;
Standby duty required

Qualifications: Please refer to job description

Interested applicants please submit employment application to Allison Ferreira, Human Resources Director via email to aferreira@middleboroughma.gov.

Date of posting: April 11, 2023

Deadline: The position will remain posted until filled

The Town of Middleborough is proud to be an Equal Opportunity Employer. We evaluate qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran, genetic information, and other legally protected characteristics.



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JOB DESCRIPTION

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Perform diversified operator duties in the operation and maintenance of water pumping, filtration, iron removal, chemical treatment, flow level, and water storage facilities as directed by the Foreman and/or Water Superintendent. Perform regular weekend, holiday, and emergency duty as assigned or directed.

Operate and maintain water pumping stations as follows: Make daily check of buildings, equipment, and grounds, take readings of hours run, volume pumped, and power consumption. Change instrument charts. Record this data in daily pumping log. Work on routine maintenance such as servicing pneumatic and hydraulic equipment, and packing pumps. Work with computer(s) as required in maintenance and record keeping systems.

Operate and maintain filter plant as follows: Participate in cleaning of filter systems. Check interior areas of filters, sedimentation unit, and clear wells, including all valves, gates, piping, and lighting systems. Make adjustments of control valves, as required. Operate valves and controls in gate house. Adjust controls and work on piping system in coke filter.

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Operate and maintain iron removal system as follows: Take water levels and quality samples from all injection wells and run laboratory tests, as required. Participate in cleaning wells and running flow tests to rate wells. Service and maintain all injection well equipment. Work with system process controller.

Operate and maintain chemical treatment facilities as follows: Perform daily inspection of building, equipment, and grounds. Check chemical feed pumps and injection equipment. Check chemical levels and fill day tanks. Record amounts of water treated, chemical consumption and residual levels. Make adjustments to pumps, as required.

Work on pump and equipment maintenance and/or overhaul. Adjust and maintain electronic monitoring equipment.

Operate and maintain water storage facilities as follows: Make daily check of buildings and grounds. Check control cabinets. Make adjustments to instruments as required.

Operate and maintain river level station (Bascule Gate) as follows: Check gate level and instrument settings daily. Check building and grounds area. Check hydraulic fluid levels and adjust, as required. Assist equipment service personnel, as required.

General duties at all facilities include mowing lawns, painting equipment and buildings inside and outside, checking and maintaining propane storage tanks, checking and servicing building heating and ventilation systems, and making routine repairs, as required.

Maintain vehicles and grounds equipment in good condition and perform required service, as directed.

Take weather readings and maintain weather station, as directed.

Perform other related duties, as required or directed.

Position requires a Grade 1T Massachusetts Drinking Water Treatment Operator Certification. Also required to obtain Grade 2T within one (1) year of hire.

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Town of Middleborough Employment Application

Applicant Information

The Town of Middleborough is an equal opportunity/affirmative action employer and does not discriminate against any applicant because of race, color, religion, sex, marital status, genetics, national origin, age, sexual orientation or any other class protected by federal, state, or local law. Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify the Personnel Department.

1. Date of Application: _____ 2. Position Applying For: _____

3. Name: _____
Last First Middle

4. Address: _____
Number Street Apartment Number

City / Town State Zip Code

5. Telephone Number: Home: _____ Cell Phone/Other Contact #: _____

6. Social Security Number: _____ 7. Driver's License Number and Class/State: _____

8a. I am a veteran who served in the armed forces of the U.S. during wartime. ☐ YES ☐ NO

8b. I am an unremarried surviving spouse of a veteran. ☐ YES ☐ NO

9. If hired, can you provide proof of legal right to work in the U.S.?

10. Are you over age 18? ☐ YES ☐ NO If under the age of 18, are you able to furnish a work permit? ☐ YES ☐ NO

11. Have you ever been employed by the Town of Middleborough? ☐ YES ☐ NO

If yes, when? _____ Department _____

12. Do you have an immediate family member (i.e. spouse, parent, sibling) employed by the Town of Middleborough? ☐ YES ☐ NO

If yes, Employee's Name: _____ Department: _____

Education

| Name / Location | Course of Study | Years Completed | Did you graduate? | Year Graduated |
|-----------------|-----------------|-----------------|-------------------|----------------|
| High School | | | YES NO | |
| College | | | YES NO | |
| Other: | | | YES NO | |

13. Do you possess any of the following skills? Please list in detail all that apply and attach copies of any licenses to this application.

☐ Commercial Driver's License

☐ Specialized Training or Licenses

☐ Computer Software Skills

☐ Language Fluency

Employment History

You may complete this section or attach your resume to the application

14. Employer's Name: _____

Address: _____ Telephone Number: _____

Job title: _____ Worked From: _____ To: _____

Immediate Supervisor's Name and Job Title: _____

Salary: \$ _____ per hour/year/week (circle one) May we contact this employer? ☐ YES ☐ NO

Describe the work you performed: _____

Reason(s) for leaving: _____

15. Employer's Name: _____

Address: _____ Telephone Number: _____

Job title: _____ Worked From: _____ To: _____

Immediate Supervisor's Name and Job Title: _____

Salary: \$ _____ per hour/year/week (circle one) May we contact this employer? ☐ YES ☐ NO

Describe the work you performed: _____

16. Employer's Name: _____

Address: _____ Telephone Number: _____

Job title: _____ Worked From: _____ To: _____

Immediate Supervisor's Name and Job Title: _____

Salary: \$ _____ per hour/year/week (circle one) May we contact this employer? ☐ YES ☐ NO

Describe the work you performed: _____

17. Employer's Name: _____

Address: _____ Telephone Number: _____

Job title: _____ Worked From: _____ To: _____

Immediate Supervisor's Name and Job Title: _____

Salary: \$ _____ per hour/year/week (circle one) May we contact this employer? ☐ YES ☐ NO

Describe the work you performed: _____

References

Please provide professional and/or business references only. Note that references listed in this section may be contacted.

18. Reference #1

Name: _____ Address: _____

Business Position: _____ Telephone: _____

19. Reference #2

Name: _____ Address: _____

Business Position: _____ Telephone: _____

20. Reference #3

Name: _____ Address: _____

Business Position: _____ Telephone: _____

23. How did you learn about the job for which you are applying? ☐ Walk-in ☐ Town Employee

Newspaper; title _____ Professional Journal; title _____

Posted Town Bulletin _____ Internet _____

Agreement

I certify that all information I have provided in order to apply for and secure work with the Town is true, complete and correct.

I understand that any false answers or statements or misrepresentations by omission made by me as part of my application will be sufficient for rejection of my application or for my immediate discharge from the employer's service whenever it is discovered.

I expressly authorize without reservation, the Town, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 45 days. At the conclusion of this time, if I have not heard from the Town and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I will be subject to the requirements of employment for the particular position I am to fill. These requirements may vary depending upon the particular Town department, division or agency concerned. I will be subject to the provisions and conditions applicable to the particular position for which I am hired, which may be set out in an Employment Contract, a Personnel Job Description or a Collective Bargaining Agreement, or a combination of those items.

I understand that any offer of employment that I receive from the Town of Middleborough is contingent upon my successful completion of the pre employment screening process including but not limited to the Town of Middleborough receiving satisfactory references, a satisfactory criminal history and Criminal Offense Record inquiry if required, satisfactory verification of driver's license or certifications where required and satisfactory completion of any required post-offer pre-employment drug test and physical examination.

My signature certifies that I have read and agree with the above statements and all statements contained in this application for employment.

Signature: _____ Date: _____