



TOWN OF RUTLAND

Office of the Town Administrator

246 Main Street, Rutland, MA 01543
(508) 886-4100 | www.townofrutland.org

JOB POSTING

DIRECTOR OF PUBLIC WORKS

The Town of Rutland (pop. 9,600) seeks candidates to serve as the next Director of Public Works. The Director is responsible for planning, directing and administering all aspects of the department's operations including maintenance and repair of town roads, sidewalks, bridges, facilities, buildings, grounds, water and sewer collection/distribution systems, and snow/ice removal operations. Rutland is an attractive, fast growing residential community in Worcester County with a rich agricultural history, open space and limited commercial development.

Appointed by the Town Administrator with Select Board approval, the Director oversees all public works personnel and contract consultants; administers the department's operating and capital budgets, equipment and asset inventories, federal and state grants, and other funding under the department's jurisdiction. The Director participates in collective bargaining sessions, conducts performance assessments, and establishes departmental and employee goals and objectives. The ideal candidate will have a background of progressively responsible public works experience, preferably in a Massachusetts municipality, with 3 or more years as a director or supervisor. A bachelor's degree in civil or mechanical Engineering or a related field is recommended. Candidates must demonstrate knowledge of a wide range of public works operation and safety practices and techniques, budgeting, labor relations, applicable federal and state laws and regulations; and must be able to comprehend and apply relevant local bylaws, rules and regulations. Rutland offers a competitive salary commensurate with qualifications and experience, and an excellent benefits package.

Submit resume with cover letter or a completed Town of Rutland employment application to: Austin Cyganiewicz, Town Administrator, Town of Rutland, 246 Main St., Rutland, MA 01543, or email to acyganiewicz@townofrutland.org. The employment application and complete job description can be found at www.townofrutland.org.

Review of applications will begin May 26, 2023, and will continue until the position is filled.

Rutland is an equal opportunity employer

Posted: Wednesday, May 10, 2023