

Town of Topsfield



**JOB POSTING**

**Water Department**

**Title:** \*Primary Treatment Operator  
**Posting:** May 5, 2025 (*remains open until filled*)  
**Schedule/Hours:** M-F, 7:00 AM – 3:00 PM; 40 hours/week; AFSCME Council 93, Local 2905 Public Works Unit

**Summary:** We are seeking a detail-oriented and responsible **Water Primary Treatment Operator** to join our water department team. Skilled manual, technical, and administrative work in connection with the Town's water system, including construction, maintenance, and repair programs as well as operation, maintenance, and repair of water treatment system components; all other related work as required.

This role is essential in ensuring the safe and efficient operation of our primary water treatment processes, maintaining compliance with environmental and health regulations.

**Education:** High School Diploma required. Associate's degree, with coursework in the water supply and treatment preferred;

**Experience:** Eight years of progressively responsible experience in municipal water operations preferred; or any equivalent combination of education and experience.

**Licensing Requirements:**

Base:

- Massachusetts Class D Motor Vehicle Operator's license required, CDL preferred.
- Massachusetts Operator of Drinking Water Facilities License: Full Grade II Distribution required.
- Massachusetts Operator of Drinking Water Facilities License: Full Grade II Treatment required.
- Massachusetts Hoisting Engineer License 2A or 2B preferred.
- Massachusetts Backflow Device Inspectors license preferred.
- Massachusetts Backflow Surveyors license preferred.

Advanced – Those licenses required in Base plus:

- Massachusetts Hoisting Engineer License 2A or 2B required.
- Massachusetts Hoisting Engineer License 1B required.
- Massachusetts Backflow Device Inspectors License required.
- Massachusetts Backflow Surveyors License preferred.

*The Town of Topsfield is an Equal Opportunity Employer.*

**Wage:** \$34.43/Hour; per Union Contract; Initial Employment carries a one - (1) year probationary period.

A pre-employment drug test and CORI check are required for this position.

**Key Duties:** Detailed job description: [www.topsfield-ma.gov](http://www.topsfield-ma.gov)

**To Apply:** Please submit a letter of interest, resume, and application to [dmorong@topsfield-ma.gov](mailto:dmorong@topsfield-ma.gov) or addressed to Topsfield Town Hall, c/o Debi Morong, 8 W. Common St., Topsfield, MA 01983. (Topsfield is an AA/EEO employer)

Applications will be reviewed starting **Monday, May 19, 2025**. (*The position remains open until a qualified candidate is hired.*)

**More Info:** Call 978-887-1504 or email [dmorong@topsfield-ma.gov](mailto:dmorong@topsfield-ma.gov)

***\*The Town of Topsfield is willing to accept applications from applicants who have the certifications for the following positions:***

- ***Water Systems Operator I***
- ***Water Systems Operator II***
- ***Water Systems Operator III***

***With the understanding that the applicant is willing to obtain the necessary licensing to become a Primary Treatment Operator within a year of the hire date.***

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