

NORTH CHELMSFORD WATER DISTRICT (NCWD)

64 WASHINGTON ST

NORTH CHELMSFORD, MA 01863

Position: Environmental Engineer (Part Time)

Please submit a cover letter and resume to ppires@northchelmsfordwater.com by JUNE 27, 2023

Reports to: NCWD Superintendent

Salary: \$35.00 (25 hours per week)

Hours of Work: (Monday through Friday) 7am-12pm

Description

The NCWD seeks a self-motivated, detail-oriented, and knowledgeable Environmental Engineer to assist the Superintendent with various project/tasks involving treatment, distribution, compliance with new regulations, modernize existing data management (Mapping), and prepare for upcoming regulatory changes and projects if necessary.

Responsibilities (including but not limited to)

- Provide technical, regulatory, and administrative assistance as needed to the Superintendent and other staff.
- Utilize the NCWD's mapping equipment and collaborate with personnel to identify the location(s) of water infrastructure (water mains, hydrants, curb stops, valves, etc.) and input the data into the NCWD's GIS database to develop industry-standard distribution system maps.
- Assist the Superintendent with developing/revising project plans, digital data collection/management strategies, standard operating procedures (SOPs), and other projects as needed to maintain compliance with relevant regulations.
- Assist the Superintendent Office Manager and Office Personnel with requested tasks.
- Any other Duties as assigned.

Requirements

- Knowledge of ArcGIS and Mapping preferred.
- Relevant prior work experience and knowledge of federal (EPA) and state (Mass DEP) regulations.
- Ability to read, write, comprehend, and speak English (other languages a plus)

Certifications and Licenses Preferred

1. Valid and current driver's license (minimum Class D) *(required upon appointment)*
2. Combination Mass DEP Cross-Connection Surveyor and Backflow Prevention Device Tester
3. Massachusetts Grade 1 Water Distribution License (D1)
4. Massachusetts Grade 1 Water Treatment License (T1)

Successful candidates will be required to complete a background check, physical, and drug screen as a condition of employment. The NCWD is an Equal Opportunity Employer.