

**OFFICE OF HUMAN RESOURCES
TOWN OF NORWELL**

345 Main Street, Norwell, MA 02061
TEL: 781-659-8060 Email: bchilds@townofnorwell.net

PUBLIC POSTING

WATER SYSTEM MAINTENANCE MECHANIC/TRAINEE, WATER DEPARTMENT

POSTING DATE: August 15, 2023 Candidates are encouraged to apply immediately; position open until filled.	Reports To: Water Superintendent and/or Designee FLSA Status: Non-Exempt	Union Affiliation: AFSCME #93, Local 1700 Standard Work Hours: 7am to 3:30pm, Monday-Friday Additional hours as needed for Standby/Emergencies	FY'24 /Regular Pay* (40 Hours): Trainee Rate: 22.91 (no license); \$24.50 (one license) Water Maintenance Mechanic Rate: \$25.53/hr. (no license) \$27.08/hr. (one license) Standby Pay: \$40.00/hr. (per weekday) \$50.00/hr. (per weekend/holiday)
Fiscal Year Stipends/Other: -Two or more licenses above D2 and T1 -Additional licenses -Annual Clothing Allowance: -Longevity:	\$1,800 paid on hourly basis; not included in base rate for wage increases \$ 300 additional; paid on hourly basis; no included in base rate \$ 200 \$800 Reimbursement 10 years-\$750, 15 years-\$1,000, 20 years-\$2,000, 25 years-\$2,500		
Benefits:	Health Insurance, Life Insurance, Paid Time Off (10 Vacation days, all Holidays, 3 Personal days, 15 Sick days), Flexible Spending (Medical & Daycare), Plymouth County Retirement Pension Plan		

JOB SUMMARY

Water Distribution: The Water System Maintenance Mechanic performs any and all work as directed or required in the maintenance, repair and/or operation of the water system including, but not limited to, the installation and repair of water services, water gates, water mains, fire hydrants and connections. Performs installations, repairs, maintenance, testing and reading of water meters. Possess the ability to effectively communicate with citizens and water users of the community relative to the water system, water use and water rates. When properly licensed, is required to be on stand-by duty for emergencies, make unscheduled repairs and pump station monitoring. When assuming stand-by status, can make immediate decisions relative to emergencies regarding the water distribution system. Performs any other related work required by the Water Superintendent or his designees.

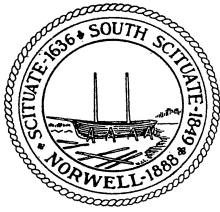
Water Treatment: Ability to monitor equipment and record appropriate parameters relative to the routine operation of water treatment and/or corrosion control facilities. Routinely required to work under the direction of the Superintendent and/or the primary Treatment Plant Operator. Duties may include the following:

- Handling hazardous chemicals under pressure in liquid and gas form.
- Maintenance of high-pressure chemical feed lines pumps and flow meters.
- Maintenance of high-pressure chemical feed lines and flow meters in confined spaces.
- Collection of water quality samples from public drinking wells, treatment points and water distribution system.

When properly licensed, is required to be on stand-by duty for pumping station and treatment facility monitoring. When assuming stand-by status, can make immediate decisions relative to emergencies regarding the water treatment process. These decisions may involve a commonsense approach or may require the assistance of the Water Superintendent and/or the Primary Treatment Plan Operator. Must possess the appropriate license to work on public water systems issued by the Commonwealth of Massachusetts equal to or exceeding that grade in which the Norwell Water Department is currently classified.

DESIRABLE MINIMUM QUALIFICATIONS

Education & Experience: High School Education. Two years of experience in the operation and maintenance of municipal pumping stations and a municipal water distribution system or any equivalent combination of education and experience desirable.



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Knowledge, Ability & Skills: Working knowledge of the operation and maintenance of a municipal distribution system and a general knowledge of services provided by a municipal water department. Basic knowledge of water treatment processes and their potential impact on public health. Knowledge of industry accepted safety precautions and practices with respect to the handling of hazardous

chemicals. Ability to exercise sound judgement and to take appropriate action relative to equipment and instrumentation failure. Ability to follow oral and written instructions. Ability to record information in prescribed form and to interpret the significance of variation from the norms.

REQUIRED LICENSES & CERTIFICATIONS

- Valid Class D Massachusetts motor vehicle license.
- MA Drinking Water Supply Facility Operators Certification Grade IID*
- MA Drinking Water Supply Facility Operators Grade IIT*

**Both Grade IID and Grade IIT licenses must be attained within 12 months of hire date. Certification requires the continued acquisition of Training Contract Hours*

APPLICATION PROCESS

To apply, you may send a cover memo/email, a resume, or a Town of Norwell application via Email to bchilds@townofnorwell.net in a PDF format.